



**RHOMBUS
UNIVERSITY**

Rhombus University

8030 La Mesa Boulevard #525

La Mesa, CA 91942

858-848-1766 fax: 619-463-2522

www.rhombusuniversity.com

gorhombus@gmail.com

Attendance Policy

Rhombus University is an online educational institution, allowing flexibility and diverse learning platforms. Education consists of a combination of learning platforms, including, but not limited to, live/synchronous video collaboration, recorded video lectures, reading materials, supplemental online learning methods, discussion board activity, interactive applications of learning, and more. Attendance is evidenced by submission of an assignment in Populi. Submissions are done in a consecutive manner in which all assignments of the first lesson are submitted before the second lesson is attempted and so forth for each lesson. This means that students must complete lessons in consecutive order within a course. An absence is recorded when no assignment has been submitted via Populi for a student from Monday to Sunday of a particular week.

There are two options for course completion, which a student will choose at the time of enrollment of each course.

	<u>7-Week Plan</u>	<u>14-Week Plan</u>
Course Completion:	7 Weeks	14 Weeks
Maximum Absence(s):	One	Two

If the maximum absence(s) is exceeded, the result will be an administrative drop from the class. The student may petition to be placed back into the course (re-enrolled), and the situation will be considered by the Academic Affairs Committee before re-enrollment is granted. The \$150 re-enrollment fee will apply and must be paid along with any other outstanding tuition and fees prior to the reinstatement in the course which must take place no more than 30 days from the administrative drop. The number of weeks in the 7-week or 14-week plan will resume to the week where the drop occurred. For example, if the student was dropped on week 4, upon re-enrollment they would resume on week 4. The student must complete the course within the allotted time frame of their course completion plan (e.g., 7-week/14-week). No further absences are allowed after re-enrollment. If the student does not complete within the allotted time frame, a grade of "W" will be applied to the student's transcript and the student will retake the course and pay all applicable fees.

In the event reinstatement does not take place within the 30 days from the administrative drop, a grade of "W" will be applied to the student's transcript and the student will be responsible for tuition and fees according to the withdrawal policy. The student will retake the course and pay all applicable fees.

Catalog: 5.11

As of 05-30-2022