



**RHOMBUS
UNIVERSITY**

Rhombus University

8030 La Mesa Boulevard #525

La Mesa, CA 91942

858-848-1766 fax: 619-463-2522

www.rhombusuniversity.com

gorhombus@gmail.com

Attendance Policy

5.11 Attendance Policy

Rhombus University is an online educational institution, allowing flexibility and diverse learning platforms. Education consists of a combination of learning platforms, including, but not limited to, live/synchronous video collaboration, recorded video lectures, reading materials, supplemental online learning methods, discussion board activity, interactive applications of learning, and more. Submissions are done in a consecutive manner in which all assignments of the first lesson are submitted before the second lesson is attempted and so forth for each lesson. This means that students must complete lessons in consecutive order within a course. Attendance is evidenced by submission of an assignment in Populi. An absence is recorded when no assignment has been submitted via Populi for a student from Monday to Sunday of a particular week.

Each course is to be completed within a minimum of 7 weeks to a maximum of 14 weeks for 7-lesson courses, and 14 weeks for 14-lesson courses (practicum courses).

The maximum number of absences (a week with no written assignments) is two per course. After the first absence, the student will be reminded of the policy. After the second absence, the student will be reminded that they are in jeopardy of being dropped from the course if there is a third absence.

The student may petition to be placed back into the course (re-enrolled), and the situation will be considered by the Academic Affairs Committee before re-enrollment is granted. The \$150 re-enrollment fee will apply and must be paid along with any other outstanding tuition and fees prior to the reinstatement in the course which must take place no more than 30 days from the administrative drop. The number of weeks in the Course Completion Plan will resume to the week where the drop occurred. For example, if the student was dropped on week 4, upon re-enrollment they would resume on week 4. The student must complete the course within the allotted time frame of their course completion plan. No further absences are allowed after re-enrollment. If the student does not complete within the allotted time frame, a grade of "W" will be applied to the student's transcript and the student will retake the course and pay all applicable fees.

In the event reinstatement does not take place within the 30 days from the administrative drop, a grade of "W" will be applied to the student's transcript and the student will be responsible for tuition and fees according to the withdrawal policy. The student will retake the course and pay all applicable fees.

Catalog: 5.11

As of 10-05-2023